The 2nd Annual Baby Expo

April 12, 2014, 10 am - 2 pm
Berlin Elementary School
Booth Reservation Form

Good Beginnings of Central Vermont is pleased to invite you to be a part of our Second Annual Baby Expo!

We hope you will be a part of a day filled with PERFORMANCES, WORKSHOPS, DANCING, SINGING, VENDORS, FOOD AND MORE! Please join us and reserve your booth space today! Cost for a booth is $75, plus a donation of a door prize for our raffle.

All proceeds will go to benefit our programs for families in need of support after childbirth. Please send in your payment with your completed reservation form. Door prizes may be brought to the registration booth on the day of the Expo.

We will provide a 5-foot table, but you must provide your own table cover, chairs, and other materials for your booth. Set up begins at 8:30 a.m. on April 12 and must be completed by the time the Expo begins at 10:00 a.m. We ask that you do not break down your booth until after the event ends at 2:00 p.m.

There will be limited access to electrical outlets. Please indicate on the form if you need electrical access and we will assign electric access in the order that we receive the forms. You must bring your own extension cords.

Name of Your Business/Nonprofit__________________________________________________________

Mailing Address _________________________________________________________________________

City, State, Zip __________________________________________________________________________

Contact Name __________________________________________________________________________

Email ___________________________________________ Phone ___________________________

Website _______________________________________________________________________________

Product/Service Offered __________________________________________________________________

Need electrical access ___ YES    ___ NO

Door prize donation will be ___________________________ Valued at $______________

See reverse side for important rules, guidelines, and policies.
Your signature is also required.

174 River St., Montpelier, VT 05602  •  802-595-7953  •  gbcv91@gmail.com  •  www.goodbeginningscentralvt.org
Rules and Guidelines for Businesses and Nonprofit Organizations:

- Good Beginnings of Central Vermont (GBCV) reserves the right to refuse organizations and businesses as exhibitors for any reason as it deems necessary.
- GBCV expects that all organizations and businesses will display materials and behavior that is in keeping with the family-friendly values of The Baby Expo. Exhibitors that exhibit materials/behavior that are objectionable will be asked to leave the Expo.
- The booth must be staffed at all times during the Expo. Booths must be assembled by 10:00 a.m. and not disassembled until 2:00 p.m.
- Do not adhere anything to the walls of the exhibit hall. All exhibits must be free-standing. Banners may be adhered to the tables with materials that will not damage the tables.
- All exhibitors must donate a prize to The Baby Expo drawing. Drawings will take place over the course of the Expo.
- Each exhibitor may also hold a contest or drawing at the exhibitor’s booth, but the exhibitor must notify winners and distribute prizes.
- Exhibitors should respect other exhibitors at the Expo. Please use only the space assigned.
- As the Expo will be offering musical presentations and workshops, exhibitors must refrain from activities with loud noises or music.
- Exhibitors must leave booth/table-top display space in the same condition in which it was found. All boxes, crates, pallets, brochures, etc., must be removed.
- Exhibitors must respect and abide by the rules and regulations set forth by the owner of the venue, the Unitarian Church (including, but not limited to, fire codes).

Cancellation Policy:
The Baby Expo will take place, rain or shine, but in the event the Expo must be postponed or canceled due to fire, flood or some other unforeseen circumstance, Good Beginnings of Central Vermont will refund the portion of the payment that remains after payment of all expenses and losses caused by such postponement or cancellation at the discretion of GBCV.

Liability Policy:
The Baby Expo, Good Beginnings of Central Vermont, Berlin Elementary School, or their employees or agents shall not be liable for any damage to the property of or loss of business to the exhibitor, and the exhibitor expressly releases and discharges the aforementioned from any liability whatsoever, on account of any matter or thing arising out of, incident to, or connected with The Baby Expo. In any event, The Baby Expo’s liability arising out of any kind of legal claim (whether in tort, contract, or otherwise) in connection with the exhibition will not exceed the price paid by exhibitor to rent the space ($75).

I understand and agree to the Rules and Guidelines, Cancellation Policy, and Liability Policy as set forth above.

Signature ___________________________________________ Date __________________________
Printed Name __________________________________________________________________________

Please mail to GBCV this original registration and contract document and make a copy for your records.

Mail to:
The Baby Expo
Good Beginnings of Central Vermont
174 River St.
Montpelier, VT 05602